

DDA 87-0317
25 February 1987

MEMORANDUM FOR: Comptroller

FROM:

Chief, DDA Management Staff

SUBJECT: Standard Support Requirements

1. Action Requested: Your concurrence in revising the method of calculating Standard Support Requirements (SSRs) to include growth in Ongoing as well as New Initiatives beginning with the 1989/90 Program Plan.

2. Background: Up to now, the Directorate of Administration (DA) has developed SSRs to budget for centrally provided support services based solely on growth reflected in New Initiatives. Significant growth can also be incorporated in Ongoing Initiatives during development of the Agency program, however, and the DA must be able to request resources required for any related support services through the budget process.

2. We therefore request your approval to factor significant growth in Ongoing Initiatives into our calculations for developing SSRs for the 1989/90 Program. If you agree, we will need you to provide us copies of Ongoing Initiatives with significant growth at the same time you provide us the other Directorates' New Initiatives on 3 April.

CONCUR:

Comptroller

Date

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